



**PATIENT CONSENT FOR USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION**

With my consent, SHORELINE PHYSICAL THERAPY may use and disclose protected health information (PHI) about me to carry out treatment, payment, and healthcare operations (TPO). Please refer to SHORELINE PHYSICAL THERAPY'S notice of Privacy Practices for a more complete description of such uses and disclosures.

I have the right to review the Notice of Privacy Practices prior to signing this consent. SHORELINE PHYSICAL THERAPY reserves the right to revise its Notice of Privacy Practices at any time. A revised Notice of Privacy Practices may be obtained by forwarding a written request to SHORELINE PHYSICAL THERAPY, Privacy Officer, at 1717 Shipyard Blvd., Suite 320, Wilmington, NC 28403.

With my consent, SHORELINE PHYSICAL THERAPY may call my home or other designated location and leave a message on voice mail or in person in reference to any items that assist in the practice of carrying out TPO, such as appointment reminders, insurance items, and any call pertaining to my clinical care.

With my consent, SHORELINE PHYSICAL THERAPY may email to me appointment reminder cards and patient statements. I have the right to request that SHORELINE PHYSICAL THERAPY restricts how it uses or discloses my PHI to carry out TPO. However, the practice is not required to agree to my requested restrictions, but, if it does, it is bound by this agreement.

By signing this form, I am consenting to SHORELINE PHYSICAL THERAPY the use and disclosure of my PHI to carry out TPO.

I may revoke my consent in writing except to the extent that the practice has already made disclosures in reliance upon my prior consent. If I do not sign this consent, SHORELINE PHYSICAL THERAPY may decline to provide treatment to me.

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Signature of Patient or Legal Guardian

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Date

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Patient's Name

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Printed Name of Patient or Legal Guardian

1717 Shipyard Blvd., Suite 320  
Wilmington, NC 28403  
Phone (910) 791-0396  
Fax (910) 791-0818  
Email: Shorelinept@gmail.com



Douglas A. Miller, PT, MSPT, SCS, Cert. MDT  
Jerome A. "Jai" Isear, Jr., MS, PT, LAT, ATC  
Stephen L. Bright Jr., LAT, ATC, Cert. MDT  
Susanne L. Butler, PT

Patient's Name: Last \_\_\_\_\_

Male  Female Age: \_\_\_\_\_

Birthdate: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Relation: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Referred by: \_\_\_\_\_

**PRIMARY INSURANCE / WORKER'S COMP**

Carrier Name: \_\_\_\_\_

Address to mail claim: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Policy # or Case #: \_\_\_\_\_

Group #: \_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_

Policy Holder's Birth Date: \_\_\_\_\_

Patient's Relationship to Policy Holder:

Self  Dependent  Spouse  Child

Other: \_\_\_\_\_

First \_\_\_\_\_ Middle Initial \_\_\_\_

Are you employed?  Yes  No How Long? \_\_\_\_\_

Occupation: \_\_\_\_\_

Full Time  Part Time

Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Employer Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Date of Injury: \_\_\_\_\_

Married  Single  Divorced

Spouse's Name: \_\_\_\_\_

Spouse's Employer: \_\_\_\_\_

Are you a student?  Yes  No

School: \_\_\_\_\_

**SECONDARY INSURANCE**

Carrier Name: \_\_\_\_\_

Address to mail claim: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Policy # or Case #: \_\_\_\_\_

Group #: \_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_

Policy Holder's Birth Date: \_\_\_\_\_

Patient's Relationship to Policy Holder:

Self  Dependent  Spouse  Child

Other: \_\_\_\_\_

**Please give your insurance cards to the receptionist so that a copy can be made for our records. Thanks.**

**RESPONSIBLE PARTY (RP) INFORMATION**

RP Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

SSN: \_\_\_\_\_ Birth Date: \_\_\_\_\_

RP Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_



REASON FOR THERAPY: \_\_\_\_\_

Onset Date of Injury or Symptoms: \_\_\_\_\_

**Insurance Assignment:**

I, the undersigned, having insurance coverage, authorize assignment of all medical benefits, if any, directly to Shoreline Physical Therapy. I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize the staff at Shoreline Physical Therapy to release all information necessary to secure the payment of benefits. I authorize the use of this signature on all my insurance submission whether manual or electronic.

\_\_\_\_\_  
Signature of Insured or Guardian

\_\_\_\_\_  
Date

**Medicare Authorization:**

I request that payment of authorized Medicare benefits be made on my behalf to Shoreline Physical Therapy for any services furnished to me by them. I authorize any holder of medical information about me to release to the Health Care Financing Administration and its agents any information needed to determine these benefits or the benefits payable for related services. I understand my signature requests that payment be made and authorizes release of medical information necessary to pay the claim. If "other health insurance" is indicated in item 9 of the HCFA 1500 form or elsewhere on the other approved claim forms or electronically submitted claims, my signature authorizes release of the information to the insurer or agency shown. In Medicare assigned claims, Shoreline Physical Therapy agrees to accept the charge determination of the Medicare carrier as the full charge, and I am responsible for the deductible, coinsurance, and non-covered services. Coinsurance and the deductible are based upon the charge determination of the Medicare carrier.

\_\_\_\_\_  
Beneficiary Signature

\_\_\_\_\_  
Date

**Authorization to Receive Therapy:**

I hereby authorize treatment to be rendered by Shoreline Physical Therapy as prescribed by my physician.

\_\_\_\_\_  
Signature & Release for Treatment  
(If minor, Guardian signature)

\_\_\_\_\_  
Date



## **Appointment Policy**

To help us provide quality care to all of our patients, we kindly ask that you comply with the following policy:

- If you cannot keep your scheduled appointment, please call us as soon as possible to re-schedule or cancel. Multiple and consecutive cancellations may lead to your discharge from physical therapy.
- If you are late for your scheduled appointment, it will be left to the discretion of management as to whether or not you can be seen.
- Missing your scheduled appointment without notifying the physical therapy staff in advance is considered a "No Show." If this occurs more than twice, you may be discharged from physical therapy.

It is our intention to provide you with the highest quality physical therapy services possible, and your cooperation and compliance with our attendance policy is important. Your signature below indicates that you have read the above policy and agree to abide by it. Thank you.

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Patient's Signature

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Date



**Authorization to Disclose Personal Health Information**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Names of persons eligible to receive information on my behalf:

\_\_\_\_\_ Relation \_\_\_\_\_

\_\_\_\_\_ Relation \_\_\_\_\_

\_\_\_\_\_ Relation \_\_\_\_\_

\_\_\_\_\_ Relation \_\_\_\_\_

**COMPLETE ONLY IF LIMITED INFORMATION**

- Information about Insurance only
- Information about Services Rendered only
- Information about Account Balance/Bills only

**CHECK BOX INDICATING HOW LONG AUTHORIZATION IS VALID:**

- Disclose my personal health information indefinitely
- Disclose my personal health information for a specified period only, beginning (mm/dd/yy) \_\_\_\_\_ and ending (mm/dd/yy) \_\_\_\_\_.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date